

# The Alpha Chi Sigma Book of Rules October 2015

On the following pages you will find a concise list of standing rules and bylaws that are punishable by fines. For each item the fine is given in parentheses. Some fines are given in multiples of  $n$ . According to the bylaws, "at the beginning of each term of residency. all Boarders'  $n$ -values are equal to 0. A Boarder's  $n$ -value is incremented by 1 before each  $n$ -fine is assessed... All fines may be appealed to the Sigma Chapter of Alpha Chi Sigma." Many fines may be applied per item instead of per occurrence. For instance, if a set of 3 dirty dishes is left in the dining room, the total fine is  $5(n)*5(n+1)*5(n+2)$ . For some infractions one may be asked to complete a missed job, clean up a mess, and/or repair or replace damaged or missing items. Failure to comply will result in a second fine consisting of a repeat of the first (with the most current  $n$ -value) plus the cost of repairs or replacements and a reasonable per hour fee when someone else shops and/or cleans up after you. Many of the following rules are also listed in the bylaws. Those rules not listed in the bylaws and those expanded from the bylaws are standing rules and carry the same weight as bylaws according to Section E of the bylaws. Additional rules may be found in the house bylaws or as other postings either on or near the front door or on the bulletin board.

### **Kitchen Fines**

**Reminder emails (Unpaid hashing)** – For every three email reminders to clean dirty utensils/equipment or incomplete/improper hashing, a non-paid hashing day will be assigned  
[standing rule—09/02/2015]

**Missed Hashing (hashing pay +  $5n$ , or  $30+10n$ , whichever is greater)** - You must hash or find someone to hash for you on days for which you have sign up or been assigned to hash. You must make up any missed hashing days.  
[II.C.5.d, III.H.3 & standing rule—04/14/02, 3/31/2011]

**Incomplete/Improper Hashing ( $2n-5n$ )** - Carefully complete each item on the hashing checklist.  
[standing rule—pre2002]

**Leftovers ( $5n$ )** - All leftover dinner food must be refrigerated two hours or less after it is served.  
[II.C.5.a & standing rule—spring 2001]

**Paper plates ( $2n$ )** — Use of paper plates on non-fraternity meeting nights is prohibited. Additionally, use of paper plates on any night will reduce the hasher's pay by \$10.  
[standing rule—pre2002]

**Off-Limits Food ( $5n$ )** - Do not consume, take, hoard, or lick off-limits food. [III.1.3]

**Last Piece ( $2n$ )** — If you eat the last normal-sized portion of some on-limits food item, you must clean the dish it was on and/or throw away the packaging. [standing rule—pre2002]

**Dirty Dishes (5n+hash)** - Do not leave dirty dishes, cups, or silverware in any common areas of the house. If an individual perpetrator cannot be identified, then the HM or KM may charge \$5 to the residents as a collective who will split the fee on the next rent bill. Anyone caught leaving dirty **dishes** will be assigned as many additional no-pay hashing days as the number of dirty dishes. If more than 15 dirty dishes are found per day in three consecutive days, all dishes will be collected and locked up.

[III.J.2 & standing rules—summer 2001 & 07/14/02]

**Kitchen Sink (2n+hash)** - Immediately clean all foodstuffs from the kitchen sink. One unpaid hashing duty will be assigned to any individual who is caught leaving a mess in the sink.

[standing rule---08/02]

**Selfish Use (2n+hash)** — Use of the kitchen for more than 5 consecutive man-hours must be approved by the Kitchen Manager.

[standing rule—08/02]

**Food Storage (2n)** - You must have the Kitchen Managers permission to store personal food in the kitchen area.

[standing rule—pre2002]

**Hoarding Kitchenware (5n+Sunday hashing) – ‘Cup Check Rule’** - Residents shall not keep dishes, cups, silverware, or any other kitchenware in their rooms for more than 24 hours. Residents will be allowed three ‘in use’ items and any additional items shall be fined 5n, where n is the number of additional kitchenware items hoarded beyond three. For every six n the resident will be assigned one nonpaid Sunday hashing.

[standing rule—08/25/02, 3/3/2011, 3/30/2011]

**Kitchen Camera (25)** – Do not tamper or obstruct the view of the kitchen camera.

[standing rule—09/04/2013]

**Oven/Stove safety (25)** – Not turning the oven/griddle/burners off after use can jeopardize the safety of the residents and will result in a \$25 fine.

[standing rule—09/09/2014]

**Moldy food (5n)** – If the Km finds moldy food while cleaning out the personal fridge or pantry, the owner of the food will be assigned a \$5n fine. Excessive amounts of moldy food items can result in an unpaid hashing day at the discretion of the KM

[standing rule—09/09/2014]

**Kitchen Use (5n)** – Do not enter the kitchen while the chef is preparing dinner (3pm-6pm)

[standing rule—10/21/2015]

### Neighborliness

**Quiet Hours (2n)** - Please keep noise to a minimum from 11 pm to 8am on school nights. Excessive noise even during "loud" hours may also be punished. [K]

**Instruments (2n)** - Please refrain from playing the piano and any other loud instruments, (e.g. harmonica, amplified guitar, etc.) after 8pm. Softly playing an acoustic guitar is permitted.  
[standing rule---fall 2001]

**Parking (5n+)** — Park only in assigned parking spaces. In the event that towing is necessary, the boarder shall cover those costs as well. [IH.L.2, 1TI.L.4, & standing rule]

**Event Parking (Parking Fee)** — Boarders may be required to move their vehicles out of the lot for House or Chapter functions. Non-compliance shall result in a fine of \$10 or amount of income lost by the Chapter due to the space occupied, whichever is greater. [III.L.5]

### General rules

**Hanging Clothes (2n)** - You may leave your clothes out to dry only in your rooms only on the east- or north-side lawns.  
[standing rule—01/22/02]

**Motorcycles (2n)** — Motorcycles, scooters, and mopeds must be moved to the street before being started.  
[1ILL.3]

**Smoking (10n)** - Smoking is not allowed anywhere in the house or on the roof. [111.0.4.a]

**Cigarette Butts (2n)** - Smokers must properly dispose of cigarette-related refuse.  
[III.0.4.b]

**Periodicals (5n)** - Current House newspapers and magazines should be left in the common areas.  
[III.O.5 ]

**Parties (100)** – At least one week prior to holding events which may disturb the neighbors and/or house residents, the House Managers must be notified and reasonable efforts must be made to contact and inform the neighbors of the activity. This applies to

events with ten or more people, regardless of residency status with the House. [IIIII.0.8] (3/30/2011)[September 2011]

**Personal Belongings (5n)** — Personal belongings must be removed from public areas of the House within forty-eight hours of a written request from the HM. Items that fail to be removed will be seized. [IIIII.0. 13][January 2012]

**Mess (2n)** - Please pick up after yourself and your guest. Examples of messes include, (but are not limited to) garbage, food left anywhere but in its proper kitchen storage area, games not put back on shelves, and furniture not in its normal position. Those caught leaving messes will be assigned a second house job for that week. If an individual perpetrator cannot be identified, then the HM or KM may charge \$5.00 to the residents as a collective who will split the fee on the next rent bill. [IIIII.O.14 & standing rules—pre-2002 & 07/14/02]

**Furniture (2n)** - House furniture cannot be moved between rooms without the permission of the house manager. [standing rule—04/22/02]

**Harassment** – Residents shall refrain from behavior intended to disturb or upset. Failure to do so will result in a verbal warning. Subsequent infractions will result in a written notice with the possibility of legal action as per state and federal law. [September 2010]

**Minimum Dress Code (2n)** – Residents shall refrain to be in all common areas inside the house (except the bathroom) in underwear. [standing rule—09/04/13]

**House meeting (10)** – Residents shall give a minimum of 72h notice if they are unable to attend a house meeting. [standing rule—09/09/14]

### Safety

**Security (10n + cost of stolen, broken items)** — All common area doors and window leading outside in basement, stairwells, and first floor must remain locked. Locking of 2<sup>nd</sup> story bedroom windows and doors is also strongly encouraged. The fine is \$10 (plus the cost of any items stolen or broken) to the residents as a collective who will split the fee on the next rent bill. [standing rule—01/22/02, 08/22/02]

**Fire Doors (25n)** — Intentional activation of any smoke alarms in the absence of a test or an emergency, tampering with fire prevention and safety equipment, or propping a fire door open or closed is potentially dangerous. All doors leading into stairwells and all basement doors except the bathroom and rooms 13 and 22 are fire doors. [111.0.15]

**Firearms (10n)** — You must obtain the permission of the House Manager before bringing a firearm into the house. Loaded firearms are strictly forbidden on the property.

[III.O-III.0.3 & standing rule—01/22/02]

**Smoke Alarm (100)** — Do not tamper with smoke alarms. [III.0.12]

**Cooking (10n)** — Boarders may cook only in the kitchen or in the grill outside. [III.0.9]

**Heaters (25)** — Space heaters are not allowed anywhere in the house. [III.O.10]

**Restricted Areas (50)** - Do not enter the pantry without permission from the House Manager.

[III.O.16]

**Fires (10n)** — Lighting fires, candles, or incense without permission or leaving any burning substance unattended will result in fines and possibly eviction. [III.O.17]

**Guests (5n)** — The HM must be notified in advance and authorize any Guests for each overnight stay. [III.F.3]

### House Property & Duties

**House Job (3, 10+2n)** - Do your house job carefully, completely, and on-time. See the current "House Jobs Defined" booklet for guidelines. House Job Residents are to complete their assigned House Job by Sunday, 11pm (or Monday, 11pm, if Monday is a holiday). Residents who fail to complete their assigned House Job will receive an email notification on Monday (or Tuesday, if Monday is a holiday) reminding them to complete the task. If the job is still not completed 48 hours after receipt of this notification, a fine of 10+2n will be levied and another resident will be asked to complete the task and compensated \$10. Residents will be given two 'free' e-mail notifications per semester, after which a fine of \$3 will be levied per reminder email. [III.G.2 & standing rule-01/22/02] [September 2010]

**House Workout-** All boarders must participate in House Workout or House Wimpout to the satisfaction of the House Manager. Skipping out, hiding, ditching, or low output (sluffing off) will not be tolerated. Failure to complete House Workout or assigned make-up activities will result in a \$300.00 fine. [III.N.1, III.N.2, III.N.3 & standing rule 01/22/02] [September 2010]

**Rent (10)** - Bills shall be issued by the HT on the 1<sup>st</sup> of the month and are due by the 10<sup>th</sup> of the month. Unless prior arrangements are made with the HT, rent received after

the 10<sup>th</sup> is subject to a \$10 penalty. [II.C.1.e, & II.C.1.e][September 2010]

**House Property (10n+)** - Damaging, hiding, hoarding, dismantling, or removing house property is not cool and will result in a fine. [III.M & standing rule-01/22/02]

**Thermostats (10n)** - Please do not tamper with the house thermostats. [standing rule-pre-2002]